

Appendix

State & Federal Agencies

This appendix includes contact information in each state for two federal agencies and one state agency. As discussed in the chapter on business organizations, to be legally recognized as an LLC, limited partnership, cooperative, or corporation, your group will need to file certain papers with a state office, usually the Secretary of State.

When looking for financing opportunities, your organization may want to contact two different Federal agencies, USDA Rural Development Agency and U.S. Small Business Administration. The state offices (and in some cases, regional offices) of these agencies will be able to share specific information about programs in your state. In addition you may want to contact the state agency responsible for economic development to see if it has any special programs for farmers.

Alabama

Agency to contact for filing papers of incorporation:

Alabama Secretary of State
Corporate Section
Box 5616
Montgomery, AL 36103
(334) 242-5324

USDA Rural Development
Suite 601, Sterling Centre
4121 Carmichael Road
Montgomery, AL 36106-3683
(334) 279-3616

U.S. Small Business Administration
801 Tom Martin Drive, Suite #201
Birmingham, AL 35211
(205) 290-7101

Alaska

Agency to contact for filing papers of incorporation:

Alaska Department of Commerce and
Economic Development
Corporations Section
Box 110808
Juneau, AK 99811-0808
(907) 271-4022

USDA Rural Development
800 W. Evergreen, Suite 201
Palmer, Alaska 99645
(907) 761-7722

U.S. Small Business Administration
510 L Street, Suite 310
Anchorage, AK 99501-1952
(206) 553-5676

Arizona

*Agency to contact for filing
papers of incorporation:*

Arizona Corporation Commission
Corporation Filing Section
1300 West Washington Street
Phoenix, AZ 85007
(602) 745-7200

USDA Rural Development
230 North 1st Avenue, Suite 206
Phoenix, Arizona 85003
(602) 280-8745 ex 8701

U.S. Small Business Administration
2828 North Central Ave, Suite 800
Phoenix, Arizona 85004-1093
(818) 552-3434

Arkansas

*Agency to contact for filing
papers of incorporation:*

Arkansas Secretary of State
Corporations Division
State Capitol
Little Rock, AR 72201
(501) 682-1010

USDA Rural Development
700 West Capitol, Room 3416
Little Rock, AR 72201-3225
(501) 301-3280

U.S. Small Business Administration
2120 Riverfront Drive, Suite 250
Little Rock, AR 72202-1796
(501) 324-5871

California

*Agency to contact for filing
papers of incorporation:*

California Secretary of State
Statement of Information Unit
P.O. Box 944230
Sacramento, CA 94244-2300
(916) 657-5448

USDA Rural Development
430 G Street, Agency 4169
Davis, CA 95616-4169
(530) 792-5800

U.S. Small Business Administration
330 North Brand Boulevard Suite 1270
Glendale, CA 91203-2304
(818) 552-3434

Colorado

*Agency to contact for filing
papers of incorporation:*

Colorado Secretary of State
1700 Broadway, Suite 2000
Denver, CO 80202
(303) 894-2200

USDA Rural Development
655 Parfet Street, Room E-100
Lakewood, CO 80215
(720) 544-2903

U.S. Small Business Administration
721 19th Street, Suite 426
Denver, CO 80202
(303) 844-2607

Connecticut

*Agency to contact for filing
papers of incorporation:*

Connecticut Secretary of State
30 Trinity Street
Hartford, CT 06016
(860) 509-6003

USDA Rural Development
451 West Street, Suite 2
Amherst, MA 01002-2999
(413) 253-4318

U.S. Small Business Administration
330 Main Street, Second Floor
Hartford, CT 06106
(860) 240-4700

Delaware

*Agency to contact for filing
papers of incorporation:*
Delaware Department of State
Division of Corporations
Box 898
Dover, DE 19903
(302) 739-3073

USDA Rural Development
1221 College Park Drive, Suite 200
Dover, DE 19904
(302) 857-3580

U.S. Small Business Administration
1007 N. Orange Street, Suite 1120
Wilmington, DE 19801-1232
(302) 573-6294

Florida

*Agency to contact for filing
papers of incorporation:*
Florida Department of State
Division of Corporations
Box 6327
Tallahassee, FL 32314
(800) 755-5111

USDA Rural Development
4440 N.W. 25th Place
Gainesville, Florida 32606
(352) 338-3482

U.S. Small Business Administration
233 Peachtree Street, NE Suite 1800
Atlanta, GA 30303
(404) 331-4999

Georgia

*Agency to contact for filing
papers of incorporation:*
Georgia Secretary of State
Corporations Division
2 Martin Luther King Jr. Drive
Suite 315 West
Atlanta, GA 30334
(404) 656-2817

USDA Rural Development
Stephens Federal Building
335 East Hancock Avenue
Athens, GA 30601-2768
(678) 583-0866

U.S. Small Business Administration
233 Peachtree Street, NE, Suite 1900
Atlanta, GA 30303
(404) 331-0100

Hawaii

*Agency to contact for filing
papers of incorporation:*
Hawaii Department of Commerce
and Consumer Affairs
Business Registration Division
Box 40
Honolulu, HI 96810
(808) 586-2744

USDA Rural Development
Room 311, Federal Building
154 Waiianuenue Avenue
Hilo, HI 96720
(808) 933-8310

U.S. Small Business Administration
300 Ala Moana Blvd
Room 2-235
Box 50207
Honolulu, HI 96850
(808) 541-2990

Idaho

*Agency to contact for filing
papers of incorporation:*
Idaho Secretary of State
Corporations Division
Box 83720
Boise, ID 83720
(208) 334-2301

USDA Rural Development
9173 West Barnes Drive, Suite A1
Boise, ID 83709
(208) 378-5623

Small Business Administration
380 East Parkcenter Blvd., Suite 330
Boise, ID 83706
(208) 334-1696

Illinois

*Agency to contact for filing
papers of incorporation:*

Illinois Secretary of State
Department of Business Services
Springfield, IL 62756
(217) 782-6961

USDA Rural Development
2118 West Park Court, Suite A
Champaign, IL 61821
(217) 403-6217

U.S. Small Business Administration
500 W. Madison Street, Suite 1250
Chicago, IL 60661-2511
(312) 353-0357

Indiana

*Agency to contact for filing
papers of incorporation:*

Indiana Secretary of State
Corporations Division
302 West Washington
Room E018
Indianapolis, IN 46204
(317) 232-6581

USDA Rural Development
5975 Lakeside blvd
Indianapolis, IN 46278
(317) 290-3100, ext. 427

U.S. Small Business Administration
429 North Pennsylvania Street, Suite 100
Indianapolis, IN 46204-1873
(317) 226-7272

Iowa

*Agency to contact for filing
papers of incorporation:*

Iowa Secretary of State
Lucas Building, 1st floor
Des Moines, IA 50319
(515) 281-5204

*For state economic development
grants and loans:*

Iowa Department of Economic
Development
200 East Grand Avenue
Des Moines, IA 50309
(515) 242-4707

USDA Rural Development
210 Walnut Street, Room 873
Des Moines, IA 50309-2196
(515) 284-4714

U.S. Small Business Administration
210 Walnut St. Room 749
Des Moines, IA 50309-4146
(515) 284-4422

Kansas

*Agency to contact for filing
papers of incorporation:*

Kansas Secretary of State
Corporation Division
120 SW 10th Street
Topeka, KS 66612
(785) 296-4564

USDA Rural Development
1303 SW First American Place,
Suite 100
Topeka, KS 66604
(785) 271-2728

U.S. Small Business Administration
271 West 3rd Street, Suite 2500
Wichita, KS 67202
(316)269-6616

Kentucky

*Agency to contact for filing
papers of incorporation:*

Kentucky Secretary of State
Filings Branch
Box 718
700 Capital Avenue, Suite 154
Frankfort KY 40601
(502) 564-2848

USDA Rural Development
771 Corporate Drive, Suite 200
Lexington, KY 40503-5477
(859) 224-7435

Small Business Administration
600 Dr. MLK Jr. PL
Louisville, KY 40202
(502) 582-5971

Louisiana

*Agency to contact for filing
papers of incorporation:*
Louisiana Secretary of State
Corporations Division
P.O. Box 94125
Baton Rouge, LA 70804
(225) 925-4704

USDA Rural Development
3727 Government Street
Alexandria, LA 71302
(318) 473-7922

U.S. Small Business Administration
365 Canal Street, Suite 2820
New Orleans, LA 70130
(504) 589-6685

Maine

*Agency to contact for filing
papers of incorporation:*
Maine Secretary of State
Bureau of Corporations, Elections
and Commissions
Attn: Examining Section
101 State House Station
Augusta, ME 04333 - 0101
(207) 624-7736

USDA Rural Development
28 Gilman Plaza, Suite 3
Bangor, ME 04401-3550
(207) 990-9160

Small Business Administration
Edmund S. Muskie Federal Building,
Room 512
68 Sewall Street
Augusta, ME 04330
(207) 622-8274

Maryland

*Agency to contact for filing
papers of incorporation:*
Maryland Department of Assessments and
Taxation
Carter Division
301 West Preston Street, Room 801
Baltimore, MD 21201-2395
(410) 767-1340

USDA Rural Development
1221 College Park Drive, Suite 200
Dover, DE 19904
(302) 857-3625

U.S. Small Business Administration
City Crescent Building, 6th Floor
10 South Howard Street
Baltimore, Maryland 21201
(410) 962-4392

Massachusetts

*Agency to contact for filing
papers of incorporation:*
Commonwealth of Massachusetts
Corporation Division
One Ashburton Place, 17th floor
Boston, MA 02108
(617) 727-9640

USDA Rural Development
451 West Street, Suite 2
Amherst, MA 01002-2999
(413) 253-4318

U.S. Small Business Administration
10 Causeway Street, Room 265
Boston, MA 02222
(617) 565-5590

Michigan*Agency to contact for filing**papers of incorporation:*

Michigan Department of Commerce
Corporation and Securities Bureau
Corporation Division

Box 30054

Lansing, MI 48909

(517) 241-6470

USDA Rural Development

3001 Coolidge, Suite 200

East Lansing, MI 48823

(517) 324-5190

U.S. Small Business Administration

477 Michigan Avenue

Suite 515, McNamara Building

Detroit, MI 48226

(313) 226-6075

Minnesota*Agency to contact for filing**papers of incorporation:*

Minnesota Secretary of State
Business Services Division

180 State Office Building

St. Paul, MN 55155

(651) 296-2803

USDA Rural Development

410 Farm Credit Service Building

375 Jackson Street

St. Paul, MN 55101-1853

(651) 602-7814

U.S. Small Business Administration

100 North 6th Street

Suite 610-C Butler Square

Minneapolis, MN 55403

(612) 370-2324

Mississippi*Agency to contact for**filing papers of incorporation:*

Mississippi Secretary of State
Corporate Division

P.O. Box 136

Jackson, MS 39205

(601) 359-1350

USDA Rural Development

100 West Capitol St.

Federal Building, Suite 831

Jackson, MS 39269

(601) 965-4316

U.S. Small Business Administration

AmSouth Bank Plaza

210 E. Capitol Street, Suite 900

Jackson, MS 39201

(601) 965-4378

Missouri*Agency to contact for**filing papers of incorporation:*

Missouri Secretary of State

Corporation Division

P.O. Box 778

Jefferson City, MO 65102-0778

(573) 751-4153

USDA Rural Development

601 Business Loop 70 West

Parkade Center, Suite 235

Columbia, MO 65203

(573) 876-0976

U.S. Small Business Administration

200 North Broadway, Suite 1500

St. Louis, MO 63102

(816) 374-6380

Montana*Agency to contact for**filing papers of incorporation:*

Montana Secretary of State

Corporations Bureau

Box 202801

Helena, MT 59620-2801

(406) 444-2034

USDA Rural Development

P.O. Box 850

Bozeman, MT 59771

(406) 585-2540

U.S. Small Business Administration

10 West 15th Street, Suite 1100

Helena, MT 59626

(406) 441-1081

Nebraska*Agency to contact for**filing papers of incorporation:*

Nebraska Secretary of State
 Corporate Division
 P.O. Box 94608
 Lincoln, NE 68509-4608
 (402) 471-4079

USDA Rural Development
 Federal Building, Room 152
 100 Centennial Mall North
 Lincoln, NE 68508
 (402) 437-5554

U.S. Small Business Administration
 11145 Mill Valley Road
 Omaha, NE 68154
 (402) 221-4691

Nevada*Agency to contact for**filing papers of incorporation:*

Nevada Secretary of State
 202 North Carson Street
 Carson City, NV 89701
 (800) 583-9486

USDA Rural Development
 1390 S. Curry Street
 Carson City, NV 89703
 (775) 887-1222 ext 19

Small Business Administration
 400 South 4th Street Suite 250
 Las Vegas, NV 89101
 (702) 388-6611

New Hampshire*Agency to contact for**filing papers of incorporation:*

New Hampshire Secretary of State
 Corporation Division
 107 North Main Street
 Concord, NH 03301
 (603) 271-3246

USDA Rural Development
 City Center 3rd Floor
 89 Main Street
 Montpelier, VT 05602
 (802) 828-6080

U.S. Small Business Administration
 JC Cleveland Federal Building
 55 Pleasant Street, Suite 3101
 Concord, NH 03301
 (603) 225-1400

New Jersey*Agency to contact for**filing papers of incorporation*

New Jersey Department of State
 Division of Revenue
 Business Support Services
 Commercial Recording
 P.O. Box 308
 Trenton, NJ 08625
 (609) 292-9292

USDA Rural Development
 5th Floor North, Suite 500
 8000 Midlantic Drive
 Mt. Laurel, NJ 08054
 (856) 787-7751

Small Business Administration
 Two Gateway Center, 15th Floor
 Newark, NJ 07102
 (973) 645-2434

New Mexico*Agency to contact for filing**papers of incorporation:*

Corporation Bureau
 1120 Paseo De Peralta
 Room 413
 Santa Fe, NM 87504
 (505) 827-4508

USDA Rural Development
 6200 Jefferson NE
 Albuquerque, NM 87109
 (505) 761-4953

U.S. Small Business Administration
625 Silver SW Suite 320
Albuquerque, NM 87102
(505) 346-7909

New York

*Agency to contact for filing
papers of incorporation:*

New York State Department of State
Division of Corporations,
41 State Street
Albany, NY 12231-0001
(518) 473-2492

USDA Rural Development
441 South Salina Street, Suite 357
Syracuse, NY 13202
(315) 477-6425

U.S. Small Business Administration
26 Federal Plaza Suite 3108
New York, NY 10278
(212) 264-1450

North Carolina

*Agency to contact for filing papers of
incorporation:*

North Carolina Secretary of State
Corporations Division
PO Box 29622
Raleigh, NC 27626-0622
(919) 807-2225

USDA Rural Development
4405 Bland Road
Raleigh, NC 27609
(919) 873-2043

Small Business Administration
6302 Fairview Road, Suite 300
Charlotte, NC 28210
(404) 331-4999

North Dakota

*Agency to contact for filing papers of
incorporation:*

North Dakota Secretary of State
Corporations Division
600 East Boulevard Ave. Dep. 108
Bismarck, ND 58505-0500
(701) 328-2900

USDA Rural Development
P.O. Box 1737
Bismarck, ND 58502
(701) 530-2037

U.S. Small Business Administration
657 Second Avenue North, Room 219
Fargo, ND 58102
(701) 239-5131

Ohio

*Agency to contact for filing papers of
incorporation:*

Ohio Secretary of State
P.O. Box 670
Columbus, OH 43216
(614) 466-3910

USDA Rural Development
Federal Building, Room 507
200 North High Street
Columbus, OH 43215
(614) 255-2420

U.S. Small Business Administration
Two Nationwide Plaza, Suite 1400
Columbus, OH 43215
(614) 469-6860

Oklahoma

*Agency to contact for filing papers of
incorporation:*

Business Filing Department
2300 N. Lincoln Blvd., Room 101
Oklahoma City, OK 73105-4897
(405) 521-3912

USDA Rural Development
100 USDA, Suite 108
Stillwater, OK 74074
(701) 530-2037

U.S. Small Business Administration
Federal Building
301 NW 6th St
Oklahoma City, OK 73102
(405) 609-8000

Oregon

Agency to contact for filing papers of incorporation:

Secretary of State
Corporation Division
255 Capitol St. NE, Suite 151
Salem, OR 97310-1327
(503) 986-2200

USDA Rural Development
1201 NE Lloyd Blvd., Suite 801
Portland, OR 97232
(503) 414-3366

Small Business Administration
601 SW Second Avenue, Suite 950
Portland, OR 97204-3192
(503) 326-2682

Pennsylvania

Agency to contact for filing papers of incorporation:

Pennsylvania Department of State
Corporation Bureau
206 North Office Building
Harrisburg, PA 17120
(717) 787-1057

USDA Rural Development
One Credit Union Place, Suite 330
Harrisburg, PA 17110-2996
(717) 237-2181

U.S. Small Business Administration
Robert N.C. Nix Federal Building
900 Market Street, 5th Floor
Philadelphia, PA 19107
(215) 580-2807

Rhode Island

Agency to contact for filing papers of incorporation:

Rhode Island Secretary of State
Corporations Division
100 North Main Street
Providence, RI 02903
(401) 222-2357

USDA Rural Development
451 West Street, Suite 2
Amherst, MA 01002-2999
(413) 253-4318

U.S. Small Business Administration
380 Westminster Street, Room 511
Providence, RI 02903
(401) 528-4561

South Carolina

Agency to contact for filing papers of incorporation:

South Carolina Secretary of State
Corporations Department
P.O. Box 11350
Columbia, SC 29211
(803) 734-2158

USDA Rural Development
Strom Thurmond Federal Building
1835 Assembly Street, Room 1007
Columbia, SC 29201
(803) 765-5881

U.S. Small Business Administration
1835 Assembly Street, Room 1425
Columbia, South Carolina 29201
(803) 765-5377

South Dakota

Agency to contact for filing papers of incorporation:

South Dakota Secretary of State
500 East Capitol
Pierre, SD 57501
(605) 773-4845

USDA Rural Development
200 4th Street SW
Federal Building, Room 210
Huron, SD 57350
(605) 352-1142

Small Business Administration
2329 N. Career Ave., Suite 105
Sioux Falls, SD 57107
(605) 330-4243

Tennessee

*Agency to contact for filing
papers of incorporation:*
Tennessee Department of State
Business Services
312 8th Ave. North
6th Floor, Snodgrass Tower
Nashville, TN 37243
(615) 741-2286

USDA Rural Development
3322 West End Avenue, Suite 300
Nashville, TN 37203
(615) 783-1341

U.S. Small Business Administration
50 Vantage Way, Suite 201
Nashville, TN 37228
(615) 736-5881

Texas

*Agency to contact for filing
papers of incorporation:*
Texas Secretary of State
Corporation Section
Box 13697
Austin, TX 78711
(512) 463-5583

USDA Rural Development
101 South Main Street, Suite 102
Temple, TX 76501
(254) 742-9780

Small Business Administration
4300 Amon Carter Boulevard
Suite 108
Fort Worth, X 76155
(817) 684-5581

Utah

*Agency to contact for filing
papers of incorporation:*
Division of Corporations
P.O. Box 146705
Salt Lake City, UT 84114-6705
(801) 530-4849

USDA Rural Development: Room 4311
Wallace F. Bennett Federal Building
125 South State Street, Room 4311
Salt Lake City, UT 84138
(801) 524-4322

U.S. Small Business Administration
125 South State Street, Room 2231
Salt Lake City, UT 84138
(801) 524-3209

Vermont

*Agency to contact for filing
papers of incorporation:*
Vermont Secretary of State
Corporations Division
81 River Street
Montpelier, VT 05609-1104
(802) 828-2386

USDA Rural Development
City Center 3rd Floor, 89 Main Street
Montpelier, VT 05602
(802) 828-6080

Small Business Administration
87 State Street, Room 205
Montpelier, VT 05601
(617) 565-8420

Virginia

*Agency to contact for filing
papers of incorporation:*
Virginia State Corporation Commission
P.O. Box 1197
Richmond, VA 23218
(800) 552-7945

USDA Rural Development
Culpepper Building, Ste. 238
1606 Santa Rosa Road
Richmond, VA 23229
(804) 287-1567

U.S. Small Business Administration
400 North 8th Street
Federal Bldg., Suite 1150
Richmond, VA 23240
(804) 771-2400

Washington

*Agency to contact for filing
papers of incorporation:*

Washington Secretary of State
Corporations Division
P.O. Box 40234
Olympia, WA 98504-0234
(360) 753-7115

USDA Rural Development
1835 Black Lake Blvd. SW, Suite B
Olympia, WA 98501-5715
(360) 704-7707

Small Business Administration
1200 Sixth Avenue Park Place Building
Suite 1805
Seattle, WA 98101-1128
(206) 553-5676

West Virginia

*Agency to contact for filing
papers of incorporation:*

West Virginia Secretary of State
Building one suit 157-k
1900 Kanawha Blvd East
Charleston, WV 25305
(304) 558-8000

USDA Rural Development
75 High Street, Suite 320
Morgantown, WV 26505
(304) 284-4860

U.S. Small Business Administration
320 West Pike Street, Suite 330
Clarksburg, WV 26301
(304) 623-5631

Wisconsin

*Agency to contact for filing
papers of incorporation:*

Wisconsin Secretary of State
Corporations Bureau, 3rd Floor
Ray Allen
PO Box 7846
Madison, WI 53707-7846
(608) 261-7577

USDA Rural Development
4949 Kirschling Ct.
Stevens Point, WI 54481
(715) 345-7615

Small Business Administration
740 Regent Street, Suite 100
Madison, WI 53715
(414) 297-3941

Wyoming

*Agency to contact for filing
papers of incorporation:*

Corporations Division
Wyoming Secretary of State's Office
The Capitol Building, Room 110
200 West 24th Street
Cheyenne, WY 82002-0020
(307) 777-7311

USDA Rural Development
P.O. Box 11005
Casper, WY 82602-5006
(307) 233-6700

U.S. Small Business Administration
P.O. Box 44001,
Casper, WY 82602-5013
(307) 261-6500